

**POSITION DESCRIPTION
CHILDREN’S MINISTRY LEAD TEACHER
FIRST PRESBYTERIAN CHURCH OF CEDAR FALLS IOWA
PART TIME POSITION**

Summary:

This person works under the direction of the pastor with church leaders and volunteers to plan, teach, coordinate, and facilitate our “SHINE” children’s ministry program for age five through fifth grade on Sunday mornings during the school year. This is a self-directed position requiring personal resourcefulness, flexibility, and initiative to manage within an annual calendar of activities.

Part-Time Position: 8 hours a week.

Primarily in person, may include online activities.

Other occasional activities as scheduled.

Includes flexible planning time.

Typical Activities:

- Lead and support volunteers in planning for children’s ministries in the following areas: teacher recruitment and training, fellowship events, and Sunday programming.
- Teach/lead children during our weekly program activities in person or online.
- Reach out to families with children through personal contact.
- Develop a weekly schedule to accomplish all work in an orderly and balanced manner.

Skills/knowledge:

- Strong Christian faith
- Training or experience in children and youth education
- Understanding of childhood growth and development and age-appropriate expectations for behavior, abilities and learning
- Proficiency with using and hosting Zoom
- Experience in recruitment, training, and support of volunteers
- Interest in new opportunities or developing new programs

Abilities:

- Provides a loving, safe, faith-based atmosphere for engaging children in building their faith.
- Works collaboratively with staff and volunteers.
- Manages work with non-routine variation.
- Complies with rules, procedures and regulations for those working with children and youth.
- Creates an environment of welcome for all people regardless of age, ability, gender, race, or economic status.

Compensation – \$19.00 - \$21.00 per hour

Start Date: Immediate

Contact: Interested persons should request an application from the church office:

office@firstprescf.org; or 319-277-3930.